

# Tecumseh *Reunion* 2016

## Committee Meeting Minutes: 2016-01-30

**In Attendance:** Scott P, Lori P, Sue C, Dan F, Tom O'B, Ramona R, Janine B, Sue E

### Committee Members:

Year '76 – Scott Primeau, Sue Cummings, Sue Eagleson (Walkom), Dan Foster

Year '77 – Tom O'Brien, Mark Delanghe

Year '78 – Ramona Robinson, Janine Buckles, Tracy Theemes

Year '80 – Lori Primeau

Scott P. opened the meeting, thanking all who came for this first meeting of the minds of the next Tecumseh Secondary School reunion. Following the Agenda provided by Sue Cummings a productive meeting forged ahead.

Positions for Chair, Secretary, Finance, Decorating, Extracurricular and Photography were discussed. The following was decided and thank you to all who volunteered.

Chair- Scott P

Secretary – Sue E

Finance – Sue C

Decorating – Sue C, Sue E, Cheri Travis (if available), Tom & Sheila O'Brien

Extra Curricular- Dan Foster

Photography- Janine Buckles and Greg Bell (if available)

### Details of Event:

Friday, July 22, 2016.

1. This first night will be a get together at the Jazz Bah in Chatham for our exclusive use. Doors open at 8 and from 9 – 1pm the band "Big House" will perform. With a capacity of 80 people it was decided that option to attend will be on ticket sales of the entire event with a charge of \$5.00 if wanting to attend.
2. The conditions apply for use of bar, that we fill the place and the owner will pay \$400 to cost of band and we cover the rest (\$50 – 100). With the option to attend on the advance ticket sales we can see if the bar will be full. Then if capacity is not full, doors will be open to public at 10pm with a cover charge of \$5.00. Door will be controlled by members of committee.
3. Usage of wrist bands will be used to identify paid attendees. Different colour wristbands will be used to identify the events and venues paid for.
4. Pretzels and peanuts will be purchased by Committee for snacks, to be placed on tables.

Saturday, July 23, 2016

1. A dinner and dance at the Chatham Portuguese Club; with the dinner to be provided by the Portuguese Club.
2. The 7-piece band, "Friends" will provide live entertainment in the evening. Scott will also have his DJ lighting equipment there. The cost is minimum \$700 up to \$1000 for the band if 200 tickets are sold. Maximum number of tickets for Saturday night is 300.
3. Ticket sales will be set up by Scott using Eventbrite. This will help very much in keeping numbers of attendance and the paying the ticket.
4. There will be a tent set up outside on the venue on Saturday afternoon. There are volleyball courts there if any returning grads would be interested in playing.

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5. Saturday morning, Tecumseh Secondary School will be open from 9am to 12:30pm to returning grads to wander halls and view past artifacts saved by the committee. A reception table will be set up to help grads purchase tickets or help with information regarding the reunion.
6. Discussion on a basketball game was held, but felt maybe not needed at this reunion, as it makes for a very busy day. (and we are older and break easier!)

### Discussion

**Catering:** Discussing with Dominic Do Forno on Speaker phone the options provided by the club for meals. A Family style is offered at the club with sides placed on the table and the guests help themselves.

1. Roasted chicken and potato/ bun & veggie \$15-16
2. Roast Beef with potatoes /bun & veggie \$ 15 - 17
3. Breaded fish with rice & veggie \$14-15.
4. Mixed green salad with tomatoes, onion, oil & vinegar \$1.50 extra
5. Dessert \$2.50 - \$4.50 extra depending on choice. Parfait to cheesecake
6. Vegetarian option Stir-fry or pasta \$15 (one or the other)

Asked if we could bring our own chocolate fountain and fruit; maybe an ice sculpture, cupcakes to the venue.

This was no problem, as we will be in charge of clean up.

Liquor license extends to the outside of building.

It was decided to charge \$25 a plate for the meal on the ticket with tax included. This will be for the Roast chicken dinner, including salad and a dessert and the vegetarian option.

**Classmate and Staff Search/ Coordinator:** It was resolved that if you come by information of a classmate you will be asked to share it with the Chair. Then, that info will be accumulated and then dispersed to the rest of the committee. All info is to be transparent, but private information, as requested, is to be kept for our eyes only. Class sheets to be put on google documents.

Tom and Mark to follow up on class of '77

Janine and Ramona to follow up on class of '78

Class of '76 info already up to date, except for a few missing graduates. This will be looked into.

No information of graduates to be given out at anytime.

**Hotels:** to be discussed at another time

**Start Up:** It was decided that a deposit is to be made on the Portuguese Club. This is to be done with everyone on the committee to pay up \$100 for seed money. Ramona pd, Sue E pd at the meeting. Scott will for set up Eventbrite for ticket sales this week.

**Budget:** to be discussed at another time

**Ticket Price:** The cost of the ticket is to be based on attendance of 100 people with up to 300 tickets sold. Discussion followed to include a T-shirt in the ticket price. Sue C provided a sheet with set up cost and the individual cost of a T-shirt done up with a TSS Reunion design on it. Money made from t-shirt sales could

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help cover cost of ice sculpture and chocolate fountain & fruit at dinner and dance. \$7 profit on a \$15 t-shirt sale

Break down of ticket cost: Meal \$25 + Band \$7 + Hall \$5 + Decor \$5 = \$42.00

It was decided that \$50 a ticket would be asked. This includes the dinner and the dance.

For Friday evening the ticket cost will be \$5.00

The t-shirt offer was to be put on the ticket as a separate option, priced at \$10, pre-ordered. T-shirts will still be offered for \$15 at the door. Money made from t-shirts sales can help over cost of chocolate fountain and ice sculpture. There will be door prizes as well offered as well as the budget allows.

Also a Digital download of event photos will be offered as well, instead of a CD. Janine will look into this for us.

Once the tickets sales cover the basic costs, then other items can be purchased. I.e. door prizes

**Photographers:** Janine and her brother Greg Bell. Will cover the entire event.

**Slide Show:** TBD

**CD:** Digital download this time.

**T-Shirts:** \$10 pre-ordered and \$15 at door. Sue Cummings to be in charge of ordering

**Ticket Sales:** To be offered on Eventbrite. Scott to set this up.

**Memorabilia:** At Scott and Lori s to be at High school and dance.

**Decorating:** TBD

**Other Items on Agenda:** to be discussed at next meeting.

As meeting concluded, Scott will work on getting Facebook and website work done this week. Set up Ticket sales on Eventbrite. Scott and Janine will meet up to discuss computer stuff ie google docs. Scott will open a TSS bank account for ticket sales. Sue C. Will be co-signer.

Cell# Tom O 519-857-2574      Dan F 226-236-8577      Sue C 519-437-1835

Janine B 519-870-8186      Scott P 519-670-7746      Sue E 519-933-3588      Ramona

These numbers will be distributed to the committee and set up for calls and texts as per the reunion info to be shared.

It was decided late March will be the next meeting with a date to be finalized.

Meeting ended at 4:15 pm